

Meeting Minutes



Meeting: Membership Meeting

Date: Wednesday, December 7, 2016

Location: Bloomington Fire Station #1, 10 West 95th St, Bloomington, MN 55420

Chairperson: Mark Ray, Director

Secretary: Toni Hauser

In Attendance: Jonathan Bundt, Masa Consulting
Kim Dettmer, Lutheran Social Service
Dan Curley, Shoreview Public Works
Jim Daly, City of North Oaks
Jim Flanders, Minnetonka Fire
Keith Ford, American Red Cross
Scott Haas, Scott County EM
Toni Hauser, Minneapolis Health
Sarah Hellekson, Plymouth Public Works
Ron Holbeck, Scott County EM
James Iliff, Dakota County EM
Bruce Kelii, Hennepin County EM
Todd Krause, National Weather Service
Karma Kumlin-Diers, Ramsey County EM
Ryan Lybeck, UMMC
Kelly Miller, Carver County EM
Nicholas McGlothlin, 133 AW
Matt Power, 133 AW
Jenny Kane, MN State Patrol
Brian Koch, Robbinsdale Schools
Jon Pieters, 934 AW
Dan Plekkenpol, Plymouth Police
Mark Ray, Crystal Public Works
Krysta Reuter, University of Minnesota
Dick Turner, Scott County EM
Terry Sieben, St. Paul EM
Andy Yurek, Compact/Coalition

APPROVED MEETING MINUTES

1. Introductions of the membership

2. Approval of the minutes of the previous meeting

Dan Plekkenpol made a motion and Jim Daly seconded. November minutes approved.

3. Secretary Report

- Membership renewal notices will be sent out soon

4. Treasurer Report

- The bank account balance is \$5,841.57

5. Announcements

- The Board is beginning to plan the June luncheon. If you have ideas on speakers or topics for the keynote address please talk to one of the Board members.

6. Liaison Reports

AMEM (Mari Bostrom, representing AMEM region 6)

- The AMEM Board just met on Monday this week and reviewed committee, liaison and regional rep reports. Next meeting will be during the Gov. Conference in February.
- There was big discussion on Emergency Management EMPG funding. Funds are decreasing and EM departments are depending on these funds for their budgets. How can EMs make sure their

Metropolitan Emergency Managers Association

www.mema-mn.com

mema.mn.us@gmail.com

budgets are not dependent on these grant funds and make sure they have a sustainable budget. This led into a lengthy discussion on two other main topics that AMEM would like to expand on: Public Affairs and getting Emergency Managements brand out to the public and letting them know what we do and the role emergency management plays in public safety. Educating our Local Officials as well on the importance of having a designated County Emergency Manager.

- AMEM also wants to keep working on Professional Development. This would help those students that are looking into EM in their field of study and getting them into the proper channels for job opening. Also surveying current EMs and connecting the dots for those who are looking for interns.
- The Conference Committee also met this past month and is busy gearing up for 2017. They are open to any suggestions on guest speakers and training/breakout sessions that the Association members would like to see.

Emergency Medical Services (Ron Robinson, Metro Emergency Services Board)

Federal Executive Board (Andria Horwitz)

- Have a continuity planner working on continuity plans with federal agencies

Fire Services (Jim Flanders, City of Minnetonka Fire)

- The EMS community will be watching for impacts of the incoming administration

HSEM (Gary Peterson)

- The Disaster Recovery Centers for FEMA assistance have begun opening
- Interviews for the Southwest Regional Program Coordinator are scheduled for next week

Law Enforcement (Dave Kolb, Champlin Police)

Legislature (Sherry Munyon)

Metro Airports Commission (Kristi Rollwagen)

Medical/Hospitals (Andy Yurek, Northfield Hospital)

- The Coalition approved using funds to send members to the national coalition conference next week
- Upcoming events
 - updates have been made to MNTRAC and the system will be tested January 11 (if you have MNTRAC access please use the system on the 11th so the system capacity can be stressed)
 - January 25 exercise
 - Sponsoring ALICE (active shooter) training in February
 - Highly infectious disease exercise in March

Military – Air Force (Jon Pieters)

- Combined wing active shooter exercise in March

Military – Army (Scott Galeazzi)

MNVOAD (Dan Christopoulos, Kim Dettmer, Becca Tumm, Cheryl Vennerstrom)

- Busy summer with events and incident response activities
- Multi Agency Resource Centers (MARC)s opened in Waseca and Albert Lea

National Weather Service (Todd Krause)

- It will be colder next week
- There is a group going to Shakopee today to designate Scott County as Storm Ready

Private Sector (Ed Powlinski, Wells Fargo)

- Local Dakota Access Pipeline protests are affecting companies that have private interest in the pipeline

Public Health (Marcee Shaughnessy, Hennepin County)

- Minneapolis is hosting a food emergency course for inspectors and other who may be involved in a food adulteration incident. Info and registration is at www.surveymonkey.com/r/MGT447

Public Works (Dan Curley, City of Shoreview)

Metropolitan Emergency Managers Association

www.mema-mn.com

mema.mn.us@gmail.com

- Shoreview received a quote for upgrading their outdoor warning sirens. The quote was twice the budgeted amount.
- Dan attended the fall conference of the American Public Works Association and there were no presentations about the public works role in responding

University of Minnesota (Lisa Dressler)

- There are a number of exercises coming up: December 19 rail exercise, January 11 active shooter tabletop, active shooter full scale in August, and active shooter exercises in June at all University campuses
- Mitigation plan was approved by HSEM and FEMA

7. Emergency Management Director Updates

Anoka (Terry Stoltzman)

Carver (Deb Paige)

- Upcoming workplace violence/active shooter tabletop exercise on December 16

Chisago (Scott Sellman)

City of Minneapolis (Barret Lane)

- Bryan Gorman was hired as the Deputy Director/Operations Section Chief

City of St. Paul (Rick Larkin)

- Final touches are being added to the city-wide COOP plan and 16 city departments are building COOP plans

Dakota (Dan Carlson)

- Finalizing the IEMC for April
- Mass care and family assistance center plans are being finished
- Getting ready to interview for the new Emergency Management Specialist position

Hennepin (Eric Waage)

- Ongoing planning for the Super Bowl
- Working through the annual tour of meetings with city managers
- Approved for individual assistance from FEMA for flooding

Isanti (Mari Bostrom)

- Just wrapping up our 2017 Training/Exercise plan and scheduling a few more exact dates.
- Preparing a Mass Fatality Plan and still working on a Mass Care/Sheltering plan.
- 2017 will be working toward strengthen Mas Care/Sheltering, Mass Fatality Preparedness and COOP.

Ramsey (Judd Freed)

- Participated in an open house with Veteran Services
- Sheriff Matt Bostrom is leaving for a position at Oxford University. His position was be filled by an appointee until the next election in 2018.

Scott (Ron Holbeck)

- Designated as Storm Ready by the National Weather Service
- Working on EOC construction and renovations
- The mitigation plan was approved

Sherburne (Kyle Breffle)

Washington (Doug Berglund)

8. Guest Speaker

Ron Holbeck presented information on the emergency management use of social media

9. Next Meeting

Wednesday, January 4, 2017 at Bloomington Fire Station #1

Metropolitan Emergency Managers Association

www.mema-mn.com

mema.mn.us@gmail.com

