

# Meeting Minutes



Meeting: Membership Meeting

Date: October 4, 2017

Location: Bloomington Fire Station #1, 10 West 95<sup>th</sup> St, Bloomington, MN 55420

Chairperson: Jonathan Bundt, President  
Kristi Rollwagen, Past President

Secretary: Toni Hauser

In Attendance: Jonathan Bundt, Masa Consulting  
Ken Combs, Children's Hospitals  
Rodger Coppa, Plymouth Fire  
Jim Daly, Salvation Army  
Jim Flanders, Minnetonka Fire  
Brent Fox, Ramsey County  
Scott Haas, Scott County  
Toni Hauser, Minneapolis  
Greg Hayes, Shakopee  
Ron Holbeck, Scott County  
Andria Horwitz, FEB  
Jim Iliff, Dakota County  
Dan Johnson-Powers, Allina  
Jenny Kane, State Patrol  
Bruce Kelii, Hennepin County  
Adam Kelly, National Guard  
Todd Krause, NWS  
Rick Larkin, St. Paul

Mike Lovas, St. Paul  
Shannon McNulty, MNDOT  
Angela Eastman, Washington County  
Kelly Miller, Carver County  
Deb Paige, Carver County  
Gary Peterson, HSEM  
Dan Plekkenpol, Plymouth  
Ed Povolinski, Wells Fargo  
Mark Ray, City of Crystal  
Mike Richardson, Woodbury  
Kristi Rollwagen, MAC  
Pam Schultz, Fairview  
Marcee Shaughnessy, Hennepin County  
Mark Sitarz, Saint Anthony  
Dick Turner, Scott County  
Robyn DeMars, Washington County  
Rebecca Conroy, Washington County  
Andy Yurek, Northfield

## PROPOSED MEETING MINUTES

### 1. Introductions of the membership

### 2. Approval of the minutes of the previous meeting

### 3. Secretary Report

Membership renewals are going to start soon

### 4. Treasurer Report

- Bank account balance is \$5,569.48
- MEMA is looking for a new treasurer. If you or someone you know is interested in the position please contact Jonathan Bundt at [jonathan@masaconsulting.com](mailto:jonathan@masaconsulting.com)

### 5. Liaison Reports

AMEM (Mari Bostrom, representing AMEM region 6)

Emergency Medical Services (Ron Robinson, Metro Emergency Services Board)

Metropolitan Emergency Managers Association

[www.mema-mn.com](http://www.mema-mn.com)

[mema.mn.us@gmail.com](mailto:mema.mn.us@gmail.com)

Federal Executive Board (Andria Horwitz)

- Starting a new fiscal year
- Renewed contract with FEMA for exercises
- Hiring an assistant director

Fire Services (Jim Flanders, City of Minnetonka Fire)

GIS (Randy Knippel, Dakota County)

- GIS presence at AMEM fall conference:
  - Dan Ross, MN Chief Geospatial Information Officer, and David Brandt, MN Geospatial Advisory Council gave a presentation on GIS activities in the State of Minnesota.
  - Topics covered included:
    - An overview of the Geospatial Information Office – MnGeo – and its legislatively defined responsibility for coordinating GIS within Minnesota
    - The State’s initiative to promote adoption of free and open data policies by local government (all metro counties have already adopted such policies for GIS data)
    - GIS data collaboration for Next Generation 911 (NG911)
    - Statewide Geospatial activities and priorities

HSEM (Gary Peterson)

- Managing EMAC deployments

Law Enforcement (Dan Plekkenpol, City of Plymouth)

Metro Airports Commission (Kristi Rollwagen)

Metro Health & Medical Coalition (Andy Yurek, Northfield Hospital)

- Coalition meeting to develop an After Action Report for the measles outbreak
- Coalition-wide meeting on October 19
- November 2 exercise for CMS partners
- Coalition website has been updated: [www.metrohealthready.org](http://www.metrohealthready.org)

Metro Hospital Compact (Andy Yurek/Chris Breitbach)

- Super Bowl
- RHRC representation at the Minneapolis EOC during SBLII
- Hurricane response deployments
- There are supply shortages of materials produced in Puerto Rico; a MNTrac coordination room has been opened to coordinate
- Restarted the coalition training and exercise work group

Military – Air Force (Jon Pieters)

Military – Army (Adam Kelly)

- Small deployments to Puerto Rico

MNVOAD (Dan Christopoulos, Kim Dettmer, Becca Tumm, Cheryl Vennerstrom)

- Dan has stepped down as President; Kim Dettmer will replace him

National Weather Service (Todd Krause)

- Winter Hazard Awareness Week is November 6-10

Private Sector (Ed Povlinski, Wells Fargo)

- Business in downtown Minneapolis and St Paul are concerned about parking, accessibility, etc during the Super Bowl

Public Health (Marcee Shaughnessy, Hennepin County)

- Super Bowl

Public Works (Dan Curley, City of Shoreview)

University of Minnesota (Lisa Dressler)

## **6. Emergency Management Director Updates**

Anoka (Terry Stoltzman)

Carver (Deb Paige)

Metropolitan Emergency Managers Association

[www.mema-mn.com](http://www.mema-mn.com)

[mema.mn.us@gmail.com](mailto:mema.mn.us@gmail.com)

- Working on grants and plans like everyone else

Chisago (Scott Sellman)

City of Minneapolis (Barret Lane)

City of St. Paul (Rick Larkin)

- Blake Bennett accepted a position with United Health Group
- Working on identifying the entities who have to follow CMS guidelines

Dakota (Dan Carlson)

- Finishing up the planning for a civil disturbance exercise scheduled for October 14

Hennepin (Eric Waage)

- TPT went live last Monday!
- Working on internal continuity planning

Isanti (Mari Bostrom)

Ramsey (Judd Freed)

Scott (Ron Holbeck)

Sherburne (Kyle Breffle)

Washington (Doug Berglund)

## **7. Other Reports**

Capitol Complex (Jenny Kane)

- The EOC coordination between St Paul and Minneapolis during the Twin Cities Marathon was improved

Legislature (Sherry Munyon)

Super Bowl (Tom Miller)

## **8. Guest Speakers**

Dave DeWall, Minneapolis Fire Department

Tom Garcia, Minnesota Department of Health

Marcee Shaughnessy, Hennepin County Public Health

## **9. Next Meeting**

November 1 from 9:30-12:00, at Bloomington Fire Station #1