

Meeting Minutes



Meeting: Membership Meeting
Date: Wednesday, March 7, 2018
Location: Bloomington Fire Station #1, 10 West 95th St, Bloomington, MN 55420
Chairperson: Jonathan Bundt, President
Secretary: Toni Hauser
In Attendance:

PROPOSED MEETING MINUTES

1. Introductions of the membership

2. Approval of the minutes of the previous meeting

- Motion to approve: Karma Kumlin-Diers; Seconded by Terry Stoltzman

3. Secretary Report

- Board elections will be held at the May meeting. There will be two open director positions. Contact Jonathan Bundt or Toni Hauser if you are interested in serving on the board.

4. Treasurer Report

- Bank balance is \$6,635.47
- Welcome to Alec Bruns!

5. Liaison Reports

AMEM (Terry Stoltzman, representing AMEM region 6)

- Look for a survey from Kelly Matzek about professional development
- AMEM board met during the Governor's Conference
- The board is always looking for speaker ideas for the fall conference

Emergency Medical Services (Ron Robinson, Metro Emergency Services Board)

Federal Executive Board (Andria Horwitz)

- Partnering with FEMA to offer L-557 Mission Essential Functions Workshop March 27-28

Fire Services (Jim Flanders, City of Minnetonka Fire)

- West Hennepin planning group is working on assembling shelter kits
- Working with HSEM to beta-test a region-specific Emergency Manager Basic course

GIS (Randy Knippel, Dakota County)

HSEM (Gary Peterson)

- Rose from grants is leaving; if you worked with her your new contact will be Michelle

Law Enforcement (Dan Plekkenpol, City of Plymouth)

- Increase in school responses, more conversations with schools and childcare facilities about emergency planning
- Large increase in mental health issues; POST training includes de-escalation and mental health topics
- Maple Grove is adding a cache of iPads and printers for shelter operations and damage

Metropolitan Emergency Managers Association

www.mema-mn.com

mema.mn.us@gmail.com

assessments

Metro Airports Commission (Kristi Rollwagen)

- Identified as the best airport in North America for the second year in a row

Metro Health & Medical Coalition (Andy Yurek, Northfield Hospital)

Metro Hospital Compact (Andy Yurek/Chris Breitbach)

Military – Air Force (Jon Pieters)

Military – Army (Adam Kelly)

MNVOAD (Dan Christopoulos, Kim Dettmer, Becca Tumm, Cheryl Vennerstrom)

- MNVOAD conference is this Saturday; registration is still open and the cost is \$30

National Weather Service (Todd Krause)

- Severe Weather Awareness Week is April 9-13. The tornado drill will be Thursday, April 12.

Private Sector (Ed Powlinski, Wells Fargo)

- Happy retirement to Ed!

Public Health (Marcee Shaughnessy, Hennepin County)

Public Works (Dan Curley, City of Shoreview)

- Snow, plowing, etc.

University of Minnesota (Lisa Dressler)

6. Emergency Management Director Updates

Anoka (Terry Stoltzman)

- Planning an open house for some time in May

Carver (Deb Paige)

- Looking into hosting an Integrated Emergency Management Course
- Starting COOP planning and in the middle of updating the mitigation plan
- Hosting a Skywarn class next week
- Contacted by child care and care facilities; hosting a workshop to assist with facility COOP planning and offering CEUs

Chisago (Scott Sellman)

City of Minneapolis (Barret Lane)

- Super Bowl
 - After action reports are being generated within different disciplines and agencies
 - Many positive comments about how things went during the ten day operational period
 - All went well; there were no incidents of significance or they were handled quickly
 - Thank you to everyone who supported Minneapolis during the Super Bowl
- The NCAA Final Four will be in Minneapolis in March 2019. No word yet on the role of Minneapolis Emergency Management
- ICS-400 course April 3-4
- ICS-300 course in June and August – contact Tom Miller for information
- 15 new sirens will be installed in Downtown Minneapolis at the end of March into early April

City of St. Paul (Lucy Angelis)

- Updating the hazard mitigation plan
- Completing the final draft of the closed point of dispensing plan
- Family Assistance Center and reunification plans are being finalized

Dakota (Dan Carlson)

- Getting ready for the FEMA-evaluated REP exercise

Hennepin (Eric Waage)

- Working to figure out how to merge the county WebEOC with the state
- Mitigation plan is being reviewed at the state
- EOC is going to be under construction for upgrades

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- Hosting Skywarn training in April
- Quarterly meeting is March 14

Isanti (Mari Bostrom)

Ramsey (Judd Freed)

- Hosting Skywarn training
- Working with Roseville on an ice storm exercise
- Will be holding an exercise in late spring to test the missing person call center plan

Scott (Ron Holbeck)

Sherburne (Kyle Breffle)

Washington (Doug Berglund)

- Conducting a COOP exercise in May
- Halfway done with grant purchases for fire departments
- Hosting an IPAWS course in conjunction with Ramsey County
- Looking for position-specific Planning Section Chief and Logistics Section Chief training
- Hiring a company to do de-escalation training for law enforcement and fire personnel

7. Other Reports

Capitol Complex (Jenny Kane)

- The Minnesota History Center reached out for information on active shooter safety and response

Legislature (Sherry Munyon)

8. Guest Speaker

- Britt Ardakani (Norwegian Consulate) and Estelle Arnaud-Battandier (Canadian Consulate) provided information on services offered at consulates, the role of consulate officials, and how consulates can be involved in emergency planning and response.

9. Next Meeting

Wednesday, April 4, from 9:30-12:00 at Bloomington Fire Station #1